

**CLINTON/JACKSON TRANSITION ADVISORY BOARD**  
**SEPTEMBER 25, 2008**  
<http://www.aea9.k12.ia.us/tab>

**MINUTES**

**Present:**

Melanie Kluever, Jackson Co. Case  
Mgmt.  
Hershel Jackson, IICIL  
Ellen Secor, IA Voc. Rehab

Connie Bailey, Central DeWitt HS  
Alex Harris, Clinton Transition Alliance  
Kathy Anson, Miss. Bend AEA  
Jane Rock, Miss. Bend AEA

**Announcements:**

- DAC currently has contracts to provide vocational services for students from Maquoketa, Andrew and Bellevue.

**Welcome Event for new Work Experience Coordinators:**

We finalized plans for this event on Tuesday, October 14, 2008 from 1:30-3:00 PM at the DeWitt Public Library. We will have speakers from IICIL, Case Management, Voc Rehab, Clinton Comm Coll, perhaps Iow@Work and several waiver agencies. If our audience is small, we will divide into 2 smaller discussion groups and then switch. If manageable, we will just have one large roundtable discussion. Jane will do a short welcome. Speakers will be asked to address:

- What services do you offer?
- Who is eligible for your services and how is that determined?
- How and when are referrals usually made?
- Is there ever a waiting list for your services?

Agency speakers will be asked to bring brochures to share. TAB members and interested teachers should RSVP with Kathy Anson. Jane will send out the flier to all work experience people and transition coaches in the 2-county area.

**Person-Centered Futures Planning:**

We are definitely going to offer a PCFP Workshop on November 18, 2008. The location will be the CCC Technology Center. Jane has arranged speakers and got the brochure printed. The brochure was shared today and Kathy Anson will be sending to MD teachers at the high schools. TAB members who wish to attend but are not registering as part of a team should contact Kathy Anson or Jane Rock.

**ACTION PLAN**

Contact Chris to plan a speaker from one of the Case Management agencies for Oct 14.	Melanie	By 10-1
Invite Bridgeview to speak on Oct. 14.	Alex Harris	By 10-1
Prepare, send minutes. Send Oct. 14 flier to high schools, including Hillcrest. Invite Paula Arends and Iow@Work to	Jane Rock	By 10-1

Speak on Oct. 14. Let TAB know anticipated size of audience prior to Oct. 14.		
Consider possible teams for PCFP Workshop on Nov 18.	All TAB members	By 10-14
Bring baked goods (2-3 dozen) on Oct. 14	Ellen and Melanie	On 10-14
Bring fruit on Oct. 14	Tanya	On 10-14
Bring paper goods for refreshments on Oct. 14	Alex	On 10-14
Bring drinks for Oct. 14	Jane	On 10-14

Next TAB meeting:  
To Be Arranged!!  
January 2009  
DeWitt Public Library

#### AGENDA

1. Introductions and Announcements
2. Review successes and “opportunities to improve” Welcome Event and PCFP
3. Discuss possible dates, topics for Lunch & Learn events in 2009
4. Action Planning